

**CITY OF MONROE
PLANNING COMMISSION MINUTES
Monday, May 11, 2020**

The regular meeting of the Monroe Planning Commission was held on Monday, May 11, 2020 at 7:00 p.m., via Zoom online meeting platform.

CALL TO ORDER

Chair Tuttle called the meeting to order at 7:03 p.m.

ROLL CALL

Permit Supervisor Kim Shaw called the roll.

Commissioners Present: Chair Tuttle, Vice-Chair Bull, Commissioner Fisher, Commissioner Miller, Commissioner Stanger

Commissioners absent: Commissioner Stanger, Commissioner Jensen

Staff Present: Community Development Director Ben Swanson; Principal Planner Shana Restall, Senior Planner Anita Marrero; and Permit Supervisor Kim Shaw, Clerical Specialist Gina Pfister

PUBLIC COMMENTS

There was not a public comment portion of the meeting pursuant to Governor Jay Inslee's OPMA guidance related to the COVID-19 pandemic.

OLD BUSINESS

1. Proposed Amendments to Chapter 14.01 MMC, Flood Hazard Area Regulations

Commissioner Bull moved that the Planning Commission **ADOPT** the Findings of Fact and Conclusions of Law, **AUTHORIZE** the Planning Commission Chair to sign the Findings on behalf of the Commission, and recommend that the Monroe City Council **APPROVE** the proposed amendments to Chapter 14.01 MMC, Flood Hazard Area Regulations. Commissioner Fisher seconded the motion. Motion carried 5/0.

2. Wireless Communication Facilities (WCF) Code Amendments

Senior Planner, Anita Marrero, presented the code amendment for the Wireless Communication Facilities via a power point presentation, along with a rough draft of the proposed ordinance. She explained that this is intended for introduction only and that she will be bringing this back to the Commissioners at the next scheduled meeting in June for further discussion.

The commissioners discussed various features of the ordinance.

NEW BUSINESS

1. Presentation from Denise Johns, Parks Department Senior Planner, for RCO grant

Senior Parks Planner, Denise Johns, explained the premise of the RCO (Recreation and Conservation Office) grant that the city will be applying for. The city is interested in acquiring a five acre parcel which will become a new neighborhood park serving Monroe's growing North Hill area residents. This is a priority in the city's CIP (Capital Improvement Plan).

Commissioners discussed specifics of the proposed park as well as the grant and funding for the project. Planner Johns summarized the letter of support that was intended for the commissioners' review and signature. This will be included with the grant application.

Commissioner Bull made a motion to authorize Planning Commission Chair to sign the letter supporting the North Hill acquisition for a public park. Motion was seconded by Commissioner Fisher. Motion carried 5/0.

DISCUSSION BY COMMISSIONERS AND STAFF

Senior Planner Marrero noted that the consultant for the Housing Action Plan has been chosen. This will be addressing affordable housing and will be brought to the commissioners within the next couple of months for discussion.

Commissioner Nugent provided an Economic Development Advisory Board (EDAB) update with regards to small businesses and the effects of the COVID-19.

Community Development Director Swanson summarized updates relating to the impacts of city performed inspections on construction sites.

Chair Tuttle shared that the EDAB board was making recommendations to City Council for a proposed stimulus package for small businesses and she was questioning the status? Clerical Specialist Gina Pfister responded that this was moving forward to City Council on May 12th, 2020.

ADJOURNMENT

Commissioner Bull moved to adjourn at 7:52 p.m. The motion was seconded by Commissioner Nugent. Motion carried 5-0.

Bridgette Tuttle
Chair

Kim Shaw
Permit Supervisor